



Brookings Figure Skating Club Board of Directors Meeting

Sunday August 7th, 2022 4:30 pm @ Larson Ice Arena Conference Room

Growing Together

AGENDA

I. Call to Order & Welcome

Call to order at 4:38 PM.

Attendees: Sara Doom, Trish Matson Buus, Katie Bratberg, Darren Hoff, Julie Underwood, Vicki Dubbelde, Greg Mellon, Chris Buus, Lisa Cain

II. Additions to Agenda

Website – Discussion on the website which included the need for second person with access and ability to update the BFSC website. Question was raised whether we should pay someone to update website or find a member that can do it.

EntryEeze - Discussion for use in membership. Low cost, easy to use. We will be using for next year's membership.

Guest:

Darren Hoff - Darren gave us information on the August and September calendar. No issues in either August or September. No ice on Labor Day. Everything is billable until Parks and Recs lesson starts. BFSC competition date is on the calendar. We will be on the red rink, which is great. No major update on construction. Discussed ice show date, which seems will be April 1st and 2nd. We also talked about various advertising opportunities for the club in the blue rink. Discussed that our club will have to pay for ice at some point like BISA does (\$55/hour). Talked about the club providing staff for the Parks and Rec learn to skate program. We could also use some of our Junior Coaches for the program, though we may have to use a volunteer form to limit liability to city. Lastly, talked about a fundraising idea of selling a senior parking spot to skaters (either hockey or figure skating). It wouldn't be reserved but would be a decorated spot. Darren to check if we can paint a spot or two in the parking lot.

III. Secretary's Report (Greg)

a. Approve minutes from previous meeting

Motion by Sara Doom. 2nd by Julie Underwood. No further discussion. Motion passes.

IV. Treasurer's Report (Julie)

a. Monthly Activity

Quiet. Not much activity. Scholarships went out to the respective schools.

b. Year-to-Date Financial Status

Went over numbers. No discussion or questions. Budget – Note that we are spending money to increase our membership. We will be negative, but board feels it is necessary. Our priority this year is to increase membership. Discussed competition programs. Should we get rid of or use for advertising income? Decided that we will not have programs due to problems related to last minute

skater changes, etc.

c. Audit

Sara Doom getting done this month.

d. 2022-2023 Budget approval

Motion for approval by Lisa Cain. 2nd by Vicki with the amendment of 100 dollars for membership income. No further discussion. Motion Passes.

V. President's Report (Chris)

a. BISA Meeting/Advertising

It will be happening.

b. Points (Keep or eliminate?)

We will keep for now. Discussion will continue every meeting. Proposal – no issues with points or last years checks. Discussion on self-reporting and points in future.

c. Park & Rec Skate Lessons

i. Session I

1. 10/15-11/19 (No class on 10/29 for Hobo Day)

ii. Session II

1. 1/9-2/9

d. Holiday Exhibition

i. 11/19 – Is the date. New Ulm is having a competition at this time.

e. Ice Time Fee

i. \$20 per session or \$20 per hour?

Vote completed for 25 dollars for out of town people

f. Brookings School District Fall Sports Info?

Can we be on the page showing us as a club sport?

g. Brookings Convention & Visitors Bureau Grant

Chris will take a run at this since we have gotten the grant in the past. Darren Hoff suggested northwestern energy grants.

VI. Vice President's Report (Sarah)

a. Audit Committee

b. Costume Closet Coordinator Recruiting

Vicki Dubbelde has received "training" from Joy

c. Holiday Exhibition Recruiting

d. Year End Party Recruiting

e. Academic Scholarship

VII. Committee and Coordinator Reports

a. Membership Chair (Trish)

Registration is open. Forms out in email and Facebook. \$25 off for early bird members. \$25 total for new members this year only. \$25 for coaches. Helping with credentialing. Year starts on sept 1st.

i. Current status on 2022-2023 memberships

1. Regular Members,

2. Associate Members (Approval of any associate members)

3. Coach Members

ii. Beat the Heat (8/19/22 4-5 PM)

Sign up Genius in effect.

iii. Glide and Slide

iv. Learn to Skate

v. Park & Rec Booklet

vi. Points Deposit Checks

vii. Fishback Community Fund Grant

Was submitted.

Junior program and Ice Chips program - It would start at 1530 on Sunday. There will be team building exercises, group stretching, etc Discussion included tracking attendance for letter program, use the time for team building. The kids need to have a connection with the team and the club. Talked about increasing off ice activities to foster friendships and camaraderie.

Motion by Sara Doom to approve Junior Coach Program and professional development program. 2nd by Vicki Dubbelde. No issues. Motion passes.

b. Fundraising Chair (Rebecca)

i. Krispy Kreme (10/8)

Agreement on shipping. \$615 on delivery.

ii. Additional fundraising

1. VFW Breakfast (2/19/23)

2. South Dakota Day of Giving (11/29/22)

Rebecca may have registered already

3. University Plain Speedway 50/50 raffle

Not happening

4. Bowling alley

5. Grants

Will go after Northwestern energy.

6. Swiftel Center Clean Up Opportunity

What is the money available? Is this something we want to entertain?

Decided maybe to reach out and at least investigate as an option.

c. Competition Chair (Vicki)

i. Competition date(s) for 2023

Waiting for ISI for approval for dates. 02/25-02/26

ii. Outstanding costume items/Fees

d. Ice Show Chair (Lisa)

i. Develop a timeline for 2023 show

With date now known, will complete timeline

VIII. Old Business

IX. New Business

X. Establish Date, place and time for next meeting

Sunday Sept 11 at 430 PM

XI. Adjourn – Motion by Vicki Dubbelde. 2nd by Sara Doom. All approved.

Key Dates (Subject to Change):

August Ice/September Ice

New beginning to new season: September 1,

2022 Glide and Slide: (9/18/22)

Krispy Kreme Fundraiser: (10/8/22)

Club Ice: (October?)

Holiday Exhibition (11/19/22)

South Dakota Day of Giving (11/29/22)

Fall Kick-off: TBD

Brookings Festival of Light Parade: 12/2/22

Competition: 02/25-02/26

Frost Fest: 02/19/23, Advertising for VFW fundraiser and Ice Show

VFW Fundraiser (2/19/23)

Ice Show: More than likely will be 04/01 and 04/02

End of the Year Party: TBD

4th of July Parade