



## Brookings Figure Skating Club Board of Directors Meeting

Sunday September 11, 2022 4:30 pm @ Larson Ice Arena Conference Room

\*Growing Together\*

### AGENDA

- I. Call to Order & Welcome
  - Call to Order: 1634
  - Attendees: Chris Buss, Trish Matson Buss, Julie Underwood, Sara Doom, Lisa Cain, Vicki Dubbelde, Greg Mellon, Rebecca Barber
- II. Additions to Agenda
  - None.
- III. Secretary's Report (Greg)
  - a. Approve minutes from previous meeting
    - i. Motion to approve by Sara Doom. 2<sup>nd</sup> by Julie Underwood. All approved. Motion passes.
- IV. Treasurer's Report (Julie) – will send out a final budget later.
  - a. Monthly Activity
    - i. End of August. Discussed amount of money in the account.
  - b. Year-to-Date Financial Status
    - i. Net loss for year is \$700.
  - c. Audit
    - i. Audit is complete!
- V. President's Report (Chris)
  - a. BISA Meeting/Advertising
    - i. Still in the works..
  - b. Website updates
    - i. List of things presented for Barnaby to update website. Still need somebody new to update website.
  - c. Park & Rec Skate Lessons
    - i. Darren / Dusty – the club will have another meeting with them. Still discussing coaches, payment, etc.
    - ii. Coaches
      1. We currently have 5 coaches. Seems like an appropriate number (these coaches are for the club, not for parks and rec)
        - a. Trish Matson Buus will be getting word out to members to everybody knows who the coaches are.
    - iii. Session I
      1. 10/15-11/19 (No class on 10/29 for Hobo Day)
    - iv. Session II
      1. 1/9-2/9
  - d. Holiday Expo
    - i. 11/19 (1145 – 1230)
  - e. Brookings Convention & Visitors Bureau Grant
    - i. Chris has started Grant. Will get some info from Julie and ask for more money than last time.
  - f. Northwestern Energy Grant
    - i. Chris Buus investigated. Looks like a great opportunity. \$1500 proposed.
  - g. Festival of Lights Parade
    - i. Chris submitted us for the festival. December 2<sup>nd</sup>. Entry fee is \$25.
      1. **Chris needs to do stuff.....**
  - h. Yard Signs
    - i. We will try this again. Rebecca Barber will follow through.

- VI. Vice President's Report (Sarah)
  - a. Audit Committee
    - i. Done
  - b. Costume Closet Coordinator Recruiting
    - i. Vicki Dubbelde
  - c. Holiday Exhibition Recruiting
    - i. Not started yet. Looking for another parent.
  - d. Year End Party Recruiting
    - i. Two weeks after ice show? Tentative Date.
  - e. Academic Scholarship
    - i. On order with UPS store
- VII. Committee and Coordinator Reports
  - a. Membership Chair (Trish)
    - i. Current status on 2022-2023 memberships
      - 1. Regular Members
        - a. Still taking in memberships (current total is 26 skaters and 5 coaches)
        - b. 2 brand new members
      - 2. Associate Members (Approval of any associate members)
        - a. Looking for approval on 2 Sioux Falls skaters. Motion to approve by Lisa Cain. 2<sup>nd</sup> by Rebecca Barber. All approved. Motion passes.
      - 3. Coach Members
    - ii. Junior Coach Program
    - iii. Ice Chips Program
      - 1. Replacing mentor program. Will go from 04-430 on Sunday club ice time. Beth Wainman has agreed to be the ice chips coach. Discussed her pay. Motion to approve Ice Chips Program, using Beth as coach, and her pay by Rebecca Barber. Second by Sara Doom. All approved.
    - iv. Glide and Slide
      - 1. 74 attending or interested. Compliments that our kids did great with helping new skaters.
    - v. Learn to Skate
    - vi. Fishback Community Fund Grant
      - 1. Waiting for information about the grant. It is submitted.
    - vii. Talked about footprint grant with Allegra. Discussed using this business instead of the UPS store. This will be pursued.
  - b. Fundraising Chair (Rebecca)
    - i. Krispy Kreme (10/29/22, Hobo Day)
      - 1. Discussed last minute issues with the Krispy Kreme in Sioux Falls. Date is changed to Hobo Day. Locations will be radio station and Back in Motion on 6<sup>th</sup> St.
      - 2. Josh Barber should be picking up donuts for us this year.
    - ii. Additional fundraising
      - 1. VFW Breakfast (2/19/23)
        - a. Club is participating.
      - 2. South Dakota Day of Giving (11/29/22)
        - a. Club is participating. There will be a Facebook ad.
      - 3. Swiftel Center Clean Up Opportunity
        - a. Discussion of opportunity
  - c. Competition Chair (Vicki)
    - i. Competition date(s) for 2023
      - 1. 2/25-2/26.
    - ii. Outstanding costume items/Fees
      - 1. Nothing to discuss, can remove from agenda.
  - d. Ice Show Chair (Lisa)
    - i. Timeline for 2023 show

1. Lisa will be working on timeline for the show. She will set out box at Glide and Slide for show theme ideas. Will also send out email and discuss at parent meeting.

VIII. Old Business

IX. New Business

a. Discussed figure skating club meeting

i. Date – 10/16/22 at 330 PM

ii. Items to go over at meeting to include website coordinator, committee interns, Ice Chips and Jr coach programs, competitions, ice show, props, private coaching, a tour, skater etiquette and safety, equipment maintenance, lettering program, levels, testing, points, and important dates.

X. Establish Date, place and time for next meeting

a. Next meeting: 10/16/22, after parent meeting

XI. Adjourn

a. Motion by Rebecca Barber at 630. 2nd by Vicki Dubbelde. Motion passed.

---

Key Dates (Subject to Change):

August Ice/September Ice

New beginning to new season: September 1, 2022

Glide and Slide: (9/18/22)

Krispy Kreme Fundraiser: (10/29/22) Hobo Day

Club Meeting : (10/16/22)

Holiday Expo (11/19/22)

South Dakota Day of Giving (11/29/22)

Fall Kick-off: TBD

Brookings Festival of Light Parade: 12/2/22

Competition: (2/25/23 – 02/26/23)

Frost Fest (2/19/23) \*Advertising for VFW Fundraiser and Ice Show

VFW Fundraiser (2/19/23)

Ice Show: (04/01/23 – 04/02/23)

End of the Year Party: (04/16/23)

4<sup>th</sup> of July Parade: (07/04/23)