



Brookings Figure Skating Club Board of Directors Meeting

Monday February 6, 2023 6:00PM @ Larson Ice Arena Conference Room

Growing Together

AGENDA

Call to Order & Introductions – Started 437pm.

Attendees : Sarah Doom, Trish Matson-Buus, Greg Mellon, Vicki Dubbelde, Lillian Estling, Lisa Cain, Julie Underwood, Tonia Dispirito, Daryl Dietrich, Polina Helder

Additions to Agenda

Capital Services – Grant

Sponsorships for BFSC -

Trish handed out “Annual Sponsorship Opportunities” page.

Starting point for sponsorship ideas. Something to think about / discuss at later date.

Sponsorships could be companies or personal.

Lisa – Sioux Valley might be up for \$5000. Vicki – Interlakes may donate.

Discussed that companies like in person contact for sponsorships and that the kids should be involved. Suggestion of plaque wall.

Secretary’s Report (Greg/Lisa)

Approve minutes from previous meeting

Lisa – needs to add notes from Trish’s report. Report included that today’s meeting would include discussion / presentation of early membership and sponsorships.

Vicki – questioned previous meetings notes about points / volunteers from last meeting.

Board discussed that if somebody wants to help, it can be approved. Should at least be an adult and have a connection to the club. Just give the points coordinator information about the skater, volunteer, and activity.

Lisa will make additions to last month’s agenda. Then will resend to board members.

Board will approve minutes from both meetings next month.

Treasurer’s Report (Julie)

Monthly Activity

Transferred \$500 to scholarship account. Went over the monthly activities. Competition income, paying out when our skater pass levels, etc. Costumes and trophies on next month’s report.

Rebecca – should we give out more scholarship money?

Julie – we haven’t paid yet for some ice sessions.

Year-to-Date Financial Status

President’s Report (Chris) – Most of the information provided was from an email Chris sent.

Learn to Skate

Dana and Fred have had an initial meeting with Darren from Park & Rec and have also received input from the Mitchell FSC regarding Learn to Skate via their Club.

Pole Harness for the Club

<https://www.pro-motionharness.com/product/pro-motion-hand-held-system/>

We should consider purchasing a pole harness for our Club. We would be the only Club in the area to have one, and we have skaters who are advancing to the point where it would be a valuable asset and recruiting tool for our Club members and also for future camps. Rough cost is \$1200 + shipping and handling.

Board discussion included whether device was physically demanding and if more research was needed. Lillian stated she had only seen men use them. This may be a draw to our camp if skaters knew we had the harness. Max Aaron will be able to help with training. A couple board members question the utility of the purchase and getting our coaches buy in.

Trish Matson Buus makes a motion to purchase the pole harness. 2nd by Rebecca Barber. 6-1 vote. Motion passes.

BISA Skating

Contract with BFSC for Power Skating & Edge

Session in summer cap with Max Aaron

Max Aaron (2023 EOS Camp Coach) can offer a session during camp for edge/power skating geared to hockey players. If we can show value to hockey with this, this should get them moving ahead from their current lukewarm reception to BFSC offering edge training during the season.

We need to talk to BISA to see if they're interested. Will continue to pursue.

Storage

Storage unit

1. When the weather is more tolerable, Chris is getting rid of the Arts in the Park booth.
2. The City is considering adding a structure connected to Larson Ice on the east side of the Blue Rink. Chris was told it would be a 3 car garage size building, and we would get one of the stalls. This is all very preliminary. Costs, etc haven't been determined.

Board discussed pay for this vs. current storage unit. Will discuss again when there is more information.

Website updates

A reminder to the Club that Sara Carlson can help with any updates, etc. you want featured on the Club website.

Discussed whether we should have a permanent donation button.

Summer Camp

August 26-27

1. Max Aaron confirmed. He is drawing up a camp schedule which we can review and edit as we see fit. He can do the whole camp himself, but Chris would like to consider having our Club coaches involved in some way if possible.
2. His rate is \$1000/day and \$120/hour for private lesson. Airfare, meals, lodging are not included in his fees. He's very open to staying with a "host family" if that can be arranged. That would eliminate the lodging costs.
3. We need a committee for marketing, meals, etc. Since it's only a two-day camp, lodging would be up to the skaters. The later date eliminates SDSU as an option.

Rebecca / Lillian said they would like to help for camp committee.

4. A 20-25 limit on Freestyle skaters, two sessions of 25 skaters for hockey, and a couple sessions for skaters who haven't reached Freestyle level is how Chris would like to break up camp. Chris still has budgeting work to do before we determine camp rates, etc.

Max would put together how he would like the schedule to go. Private lessons would be \$120 / hour and would be cut into 3 sessions (but could be one lesson).

Grant money usage

Lockers for warming room <https://rinksystems.com/>

1. We have been given permission to move forward from the city if we want to add lockers to the warming room. Chris Buus has sent an email requesting a quote/options for figure skating lockers from a company that specializes in this.

Wellmark has a matching grant opportunity.

Larson Family Foundation Grant

Vice President's Report (Sarah)

Year End Party Recruiting

Nothing new to report on this month.

Academic Scholarship

Sarah will send an email out this week. She will also send out a reminder about earning letters. She will have to order more letters. Trish made an electronic version of the tracking sheet and will send to Sarah.

Committee and Coordinator Reports

Membership Chair (Trish)

Current status on 2022-2023 memberships

1. Regular Members – Lilly last member added.

Discussed getting commitments on memberships earlier. (Sarah's idea from last month). First year as a member is the hardest. Trish gave the board a handout that includes thoughts on membership and a proposal for 2023-2024 membership fees. Our cost every year are approximately the same. Difference is membership numbers. Board discussed membership fees and the Annual Spring Gift Card Raffle as an income source. Motion on membership fees proposed by Trish. Board decided to shelve it until next meeting before voting (**make sure this is on agenda for next month**).

2. Associate Members

3. Coach Members

Junior Coach Program

Ice CHIPS Program

Fundraising Chair (Rebecca)

Spring Raffle

Trish made poster. We got permission from the city. Discussion included the idea of prizes, 5 volunteer points if a family sells 10 tickets. Rebecca is going to have a table at the hockey tournament (2nd weekend in March).

Additional fundraising

VFW Breakfast (2/19/23)

Everyone share that they are going / like this fundraiser please!

Grants

Competition Chair (Vicki)

Vicki made contact for concessions for competition. Schedule is out. Vicki will post Brookings skater's info to member page for all of our members to check out. She has the trophies and medals at home. Hospitality room is taken care of. We have a couple vendors. Discussion about programs included giving them out for free and having sponsors in them (would pay for programs).

Points volunteers with competition –

A couple parents have indicated that they may not be there.

Will cost them 10 points or \$30.

Vicki will send out reminder to sign up for remaining slots. Will add a couple slots for fundraiser.

Ice Show Chair (Lisa)

Cast list is out. March 5th is cast photos. Discussed individual photos for parents / skaters that can't attend and what the plan would be.

We need to start / continue communication to members. Reminders about ice show, cast photos, deadline for ice show apparel, etc.

Old Business

New frames for past Ice Show pictures

Company getting back to us on quotes.

New Business

Establish Date, place and time for next meeting.

Sunday March 12th, 5pm at Larsen Ice Center.

Adjourn

Motion by Vicki Dubbelde at 635pm. 2nd by Julie Underwood. All approved.

Current Board Members: Chris Buus (President), Sarah Doom (Vice President), Julie Underwood (Treasurer), Greg Mellon (Secretary), Rebecca Barber (Fundraising Chair), Trish Matson Buus (Membership Chair), Victoria Dubbelde (Competition Chair), Lisa Cain (Ice Show Chair)

Key Dates (Subject to Change):

Frost Fest (2/19/23) *Advertising for VFW Fundraiser and Ice Show

VFW Fundraiser (2/19/23)

Polar Blast Competition 2/25/23-2/26/23

Ice Show: 4/1/23, 4/2/23

End of the Year Party: 4/16/23

4th of July Parade

August Ice/September Ice

Fall Kick-off

New beginning to new season: September 1, 2023

Glide and Slide

Club Ice

Krispy Kreme Fundraiser

Holiday Expo

South Dakota Day of Giving

Brookings Festival of Lights Parade