

Brookings Figure Skating Club
Board of Directors Meeting
Sunday January 8, 2023 @ Larson Ice Arena Conference Room

Agenda

Call to Order & Welcome

Attendees—Jodie Louwagie, Erin Bass, Julie Underwood, Sarah Doom, Lisa Cain, Trish Matson-Buus, Chris Buus, Rebecca Barber, Fred Hatton

Additions to Agenda

When can we start signing up members for the new season?

Secretary's Report

Approve minutes from the previous meeting

Motion made by Rebecca, second. All approved, motion carries

Treasurer's Report

Monthly Activity

From Julie's Report: Julie transferred money from the operating to the competition account as she accidentally provided the operating account info for the deposits to go into, but she will transfer the money each month to make it whole. There were a few donations and some memberships for income.

President's Report

1. Points Program
 1. Jodie Louwagie has sent email and I've seen responses from a number of parents to get their points added. That means they are mindful of points and want to earn them. Let's put them to work!
 2. Discussion was held on who can earn points for a member. Rebecca moved that any adult family member can earn points for a skater as long as they define what skater they are earning points for. Trish second, All approved, motion carries.

2. BISA Power Skating/Edge
 1. Justin Kircheval (BISA Coach) and John Kahle (BISA President) are interested and want to pursue. We will have more conversation around the end of the month/early February.
 2. It will be on BISA's ice time
 3. We would need to determine a fee for reimbursing our coaches, etc.

3. Storage Unit
 1. The City asked me to follow up with them at the end of January regarding permission to have a storage shed on the Larson Ice Center Property.

4. Website
 1. If you need something added to the website, Sara Carlson has been very responsive and quick to do updates.

5. Summer Camp

1. I've made contact with Max Aaron and Kyle Shropshire regarding their availability and fees for a possible August camp. They both have time for camp in the August 8-12 window we would have. --Discussion was had and determined that we need to contact Max and Kyle to find out how many hours their fee includes. Max also has a Max Power Program that we can add at an additional fee. We also need to ask Max what he wants (dollarwise) for each skill level.

- i. Max charges \$1000/day and \$120 for private lesson

- ii. Kyle charges \$54/hour for private lesson, but didn't mention other fees.

- iii. We would need at 2-3 additional coaches which could come from our coach roster.--Rebecca recommended to contact Katie Luggar as one of the coaches from our coach roster.

- iv. Two day camp?

1. Freestyle and up would be capped @ 25 attendees

2. We would do a ½ day camp for other skaters. A half day camp will be offered for tots through delta

3. I've gone through some of the old budgets, notes, etc from previous camps. This will require multiple people to make this happen.

- i. Advertising

- ii. Entry Ease

- iii. Meals

- iv. Prizes for campers

- v. Hotel arrangements

1. Work with local hotel for a block rate.

- vi. Transportation

1. BATA?

- vii. Forms

1. Registration

2. Evaluation

Trish made a motion for board authorization for Chris Buus to spend money on securing a summer camp coach. Rebecca second. All approved, motion carries.

Rebecca mentioned that sometimes SDSU dorms are available for housing. If we did this, we could get a councilor to stay with them. Anyone who has completed Safe Sport, or the ISI professional membership would work. We also need locker room monitors for ice shows, and they will need to have background checks. It was discussed to budget Safe Sport Training for next year as we will need to start incorporating it for all locker room monitors after this year.

6. Grant money

1. I added the Larson Family Foundation Grant and the Wellmark Grant under fundraising. Both of those would be appropriate to the goals of our Club, but we need to earmark the \$\$\$ for a particular project.
2. Please let me know of your Club “wish list”. I noted lockers for the warming room and a storage shed as an example.

Vice President’s Report

1. The End of Year Party will be held on April 16th. Rebecca will call April to reserve the Community Life Center room at Grace Point.
2. Sarah is going to check into purchasing a chocolate fountain.

Committee and Coordinator Reports

Fundraising Chair

The tickets have been printed and Rebecca brought them with her. They will be sold at the VFB breakfast, the competition and the ice show. Discussion was had to possibly offer points for selling the raffle tickets.

It was also discussed to get corporate sponsorships, and to get a constant donation link on the webpage.

Competition Chair

The deadline for the competition is 1/13/23

Ice Show Chair

The signup genius is up and a lot of slots have been filled.

1. Holly Ballis is taking care of the apparel including the design. She will work with Jen at 605 designs. I also asked her to include some of the regular apparel from the first order to be offered again for new members.

2. Ting Mao will be the ticket coordinator. I have met with her and she is aware of what to do and when to do it. I’m still waiting on a proof for the tickets, but should have tickets for Ting to distribute at the ice show meeting. Something new this year, there will be a tracking sheet included with all tickets to make things smoother when it’s time to turn money and unused tickets in. It also states that all tickets, including lost tickets, will need to be paid for.

I believe all but one “coordinator” position has been filled, and that’s the hallway coordinator. That may take some creative persuasion to get someone to take that on, but it always works out.

3. Kate Heiberger is our photographer for cast photos.

Old Business

Ics Show photo frames. Terry at BISA said that a 4X6 Snap frame from Outlaw Graphics is \$225, and doesn’t include glass. It was discussed by the board that we would only have 10 photos up on the wall. Rebecca will email for more information.

Learn To Skate—we have a two person committee working on this.