



Meeting Notes

Meeting Title	Brookings Figure Skating Club
Date/Time Start	Jun 5, 2023 at 5:34 PM
Date/Time Stop	Jun 5, 2023 at 8:10 PM
Location	Hy-Vee Clubroom
Categories	Competition Chair, Fundraising Chair, New Business Old Business, President's Report, Secretary's Treasurer's Report, VP's Report, membership Chair
Attendees	Chris Buus, Fred Hatton, Janice Nielsen , Jodie Louwagie, Julie Underwood, Lilly Estling, Shannon Rasmussen , Trish Matson Buus
Minutes by	Fred Hatton

Additions to Agenda

Junior Board

Lilly used software to create job descriptions for the junior board.
 Chris suggested a one year term limit for the board.
 Lilly suggested age requirements for certain positions.
 Trish suggested the board study the document at home.
 Jodie asked "Do we need to have a one to one representation for the adult board"?
 What is the purpose of the junior board? Voice to the adult board? Develop vision for the board going forward.

Secretary's Report

Minutes

Trish made motion to approve the minutes from previous meeting.

Voting Results

Proposed by: Trish Matson Buus

Seconded by: Julie Underwood

Vote Result: **Approved**

Treasurer's Report

\$48,000 in the bank. likely due to the new memberships for next year.
 PayPal money transferred to bank account.
 All coaches paid from Ice Show.
 All Ice Show bills paid.
 Advertising items from Ice Show a few items outstanding (funds still to come in).
 Scholarship money paid out to school in August.
 Julie provided a balance sheet and audit information to the board.
 Financial activity uploaded to the band app.
 Julie also provided notes to the board members in regards to their offices (starting point).
 Chris stated that the club is flush with cash, so he asked the members to not be shy with budgets.

Fred made a motion to move 20,000 into a 6 months certificate of deposit and Jodie seconded the motion.

The motion was approved.

Julie stated that we have three separate accounts and we don't need three accounts. Julie suggested that we consolidate the three into one. The board was in agreement.

President's report

Coaches

Chris stated that we will need coaches for the ice show.

Keep advertising for coaches

Looking for a new head coach

Student union at the beginning of the semester, reach out to students (coaches)

Collage students as members for the club. (Open skate?)

Keys

working on keys will get back to the board

Learn to skate

More progress will be made this summer.

Storage

Two options for a storage shed.

Chris was thinking that a POD type container would be the best option.

10x20 is more than enough room.

Movable unit would be ideal

Trish will reach out to her source for a storage unit to purchase.

Would be located at North East side of Larson Ice Area

Local artist to decorate the container

Warming Room

First item for the Junior Board to address?

This is there space, give them a voice.

First Come First serve?

Have bigger lockers for older skater?

Summer camp

Chris will need to delegate summer camp to another individual, due to work concerns.

The Brookings summer skating camp will be the last weekend of August

We have the coach, (will need a place to stay)

A subcommittee, consisting of Lilly, Shannon, Fred, Jodie and, also Charity, Rebecca was formed with Jodie taking the lead for the summer camp. Subcommittee will meet and organize the summer camp.

VP Report

Point tracking

Donation of points will go into commitiy pool to be distributed to those families who have not met there volunteer hour goals. Priority will be given to the families who are closest to meeting their goals for the year.

July 4th

Parade, no advertising for arts in the park

Chris will provide the club truck

Trish will print postcards to hand out

There will be no budget changes

Theme? Have used props from the previous ice show, but those items are gone.

Pulling out some of the costumes for the parade.
Two skaters carrying banners in costume closet check with Rebecca
Need parents walking
Littles can ride on pickup

Audit

Reach out to people who still needs points.

Costume closet

Vicki is prime person for the Costume closet
How many new people are out there that were observing last year that could serve this year? Abby may be able to delegate to a new parent.

Membership Social Director

No new info

Membership Chair

Numbers

40 skaters (not all have met requirements)
One new skater is moving and parent is asking to apply the membership fee and deposit to cover cost of points.
It was suggested to apply the fee to the point cost or refund the money and cash the points check.
Board decided to follow the handbook. Motion was made to refund the fee and cash check

Voting Results

Proposed by:Janice Nielsen
Vote Result:Approved

Seconded by:Lilly Estling

2023-2024 planning

Junior coach program approved last meeting.
Junior coaches have gifts except one.
Ice Chips:
ISI is doing junior instructor membership classification (liability).
It would be great to have this program to have a sub group based on levels.
Next year?more info to come.
Beth is running it this year.
Junior coaches?
The program is a great start, but room for improvement
Best Early Bird Special: \$75 if renewed by 4-17-23.
Normal Early Bird Special: \$100 if renewed from April 18 - September 17.
New Member special: \$50 for all first-time NEW members throughout the season.
Continuing ed: Junior coaches course available via zoom.
Continue to reimburse coast of credentials.

Beat the Heat: August 13th one hour same as last year.

Glide and Slide September 17th. Gets advertised to every student in the school district.

Recruit parent to help with publicity?

Approval needed for step and repeat backdrop for the competition and try it free events.

The club will purchase backdrop and table cloths (Aqua Blue).

Welcome gifts (a single t-shirt), branding and inclusion will be purchased.

Care closet as a future endeavor.

Fundraising Chair

Spring Raffle

Keep the raffle at Spring time.

Crispy Creame

On the Schedule for September 30th.
Janice will fill out the form to order donuts.
Volunteer needed for picking up the donuts from Omaha.

Pizza Ranch

8-10 volunteers are needed and we have to bus the tables.
No age limit
October 9th
September 4th (busy day)
10% of sales or more depending on amount of volunteers.
Could advertise for glide and slide and Kristy Cremes.

Competition Chair

2023-2024 planning

Weekend of Feb. 2/24 and 2/25 is the date of the competition
Have to have a gold star certified coach (Katie will be able to fill that role).
Vickie will be there to help.
Joy Jensen sent a layout of how the event is organized.
Promotion? ISI endorsement certificate?

Ice Show Chair

April '24 Ice Show

Spot lights are needed to provide a better atmosphere for the show.
Volunteer opportunity: have teddy bears (figure skating) for auction.
Schedule time for the show, waiting for the SF show date, so no overlap.
Lilly asked when do we start looking at theme and show ideas was instructed to look for guidance in the handbook.
Lilly is looking at which dates won't work for the show.

Old Business

Arts Festival

Trish asked the board for instruction on which items to purchase.
Board was in favor of all of Trish's suggestions.
Games? Did take ducks for duck pond.
888 fidget toys for prizes. Dum Dum suckers?
Water for volunteers, ice, coolers, sign up genius

Club Ice

August Ice times (not the same as regular season)
Tuesday 7:45-8:45

Sunday 3-6 divide by skate level 5-6 free style and above, 4-5 open skate

August to mid October

Motion made to use August ice time purchase 3-6 ice time on Sunday

Lilly motion made

Shannon second

Next Meeting will be July 10th meeting will be at 5:30