



Meeting Notes

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| Meeting Title | Brookings Figure Skating Club |
| Date/Time Start | Sep 11, 2023 at 5:30 PM |
| Date/Time Stop | Sep 11, 2023 at 6:30 PM |
| Location | Cubby's |
| Categories | Competition Chair, Fundraising Chair, New Business Old Business, President's Report, Secretary's Treasurer's Report, VP's Report, membership Chair |
| Attendees | Chris Buus, Trish Matson Buus, Lilly Estling Fred Hatton, Jodie Louwagie, Janice Nielsen Shannon Rasmussen , Julie Underwood |
| Minutes by | Fred Hatton |

Additions to Agenda

Josh Bauman (Assistant Brookings Park & Rec Director)

Discussing the possibility of year round ice.
 City is looking at current user groups and future user groups
 In the discussion phase of possibilities
 Another consideration is the amount of staffing available, one staff in the off season
 Lilly asked about having Ice time into mid April. First weekend of April will work best for the skaters.
 Josh reassured the board that the first weekend of April should not be a problem.

Charity Hovey

Charity shared information about the differences between ISI and USAFA
 ISI is more recreational and USAFA is more Competitive
 USAFA is the only road to the Olympics
 ISI typically has more options that USAFA: examples, costumes, theatre on ice, synchronized, etc.
 USAFA complete levels to Gold Medal tracks
 Advancement is different ISI and accredited coach will judge, in USAFA a panel of accredited judges is used. ISI only at your own level, USAFA skaters can "skate up"
 USAFA need to pay for flying judges out, and room and board usually charged to the club.
 Virtual judging is becoming popular with USAFA
 BFSC has had bragging rights as being an ala carte club (flexibility), missing competition.
 Competition far more relaxed
 USAFA skating director set out goals for each member
 The BFSC model makes figure skating affordable for everyone.
 We need to develop a plan for each skater for advancement
 Mentor families: have some more experienced families to volunteer to help other new families

Secretary's Report

Minutes

Tabled till next meeting.

Treasurer's Report

Monthly Activity

Julie presented budget for 2024.
\$11,000 for ice
\$9,000 for membership expenses
(\$20,000)
Need to create a position of grant writer

Year to Date Financial Status

Fundraising Chair

Krispy Kreme September 30th

Forms are available, and Facebook link active. Still working on PayPal link. Technical issues. People have been using Venmo for personal contacts. Venmo does have an option for organizations... 99 pledges a non profit fundraiser app Julie suggested using stripe Julie and Jodie will set up the stripe account tonight Place labels on donuts about Pizza Ranch Shannon suggested using her tailgate spot to sell donuts if any are leftover Last year sold 400 dozen, pre-sold 300 Due date is the 24th Pre-sale is Radio Station and On-site sales are at Back in Motion Yard signs will go out the day before at both sites.

Pizza Ranch

Pizza Ranch is on the 9th of October 4-8.

Qdoba fundraiser

\$75

South Dakota Day of Giving

Spring raffle

Fall Festival downtown

Sep. 23rd

Janice has a table for 9-4. Presale donuts

VP Report

Handbook updates

Everything has been updated and sent out for approval. All of the items that have been talked about in previous meetings.

Audit Update

Checking looks good, but a few questions about validating the PayPal account

Volunteer requirements

We should look at fundraising requirements for families
SF sets volunteer commitment based on years of memberships
Brookings Swim Club uses ACH, so they can charge cards

Family members are required to sign up for committee

Additional Summer Camp opportunities

Fitness camps (freelance companies) Mega Strong Fitness - Dirk and Megan Kool

Leverage a joint summer camp with SF and H2O-Town (taste of South Dakota)

Poll harness advertise for rental

Winter break Mini camp that would feed into competition

Possibly extend the camp another day, get another coach and have Max as the headliner. Sweet spot will be beginning of August for summer camp.

Edge of Summer camp results

Feedback:

Chris was very impressed with Jodie's efforts to create a wonderful camp that was loved by all.

Very positive feedback from skaters (more breaks and off times)

More time for private skating (20 minutes was just long enough to get started)

Impressed with the amount of time Max spent with the littles

Pass the ice cost to private lesson coaches

Everyone said they would come back next year.

Membership Chair

New Membership Update

51 total members

1 associate

7 coaches

Vast majority of memberships in April

Beth W.

Katie B.

Alexis K

Maddison S.

Bren G. (Not yet ready to teach-did help with ICE Chips)

Taylor Johnson signed up as a coach, but not credentials (interested in teaching her students) Pre-Season Ice

ICE CHIPS started yesterday 3:00 - 3:30

Glide and Slide 9/17

\$335 was paid by non-members for ice

29 members was the most members in on day of preseason ice 9-10

Ice Show Chair

Dates

Talked about dates earlier

Coach/Theme

Do we pull from outside of the club for a head coach?

Does Katie still want to be the show director?

Plan to put out an idea box in the warming room for themes?

Wait until the club meeting to select theme

Timeline

Still waiting for information from last year to develop timeline.

Competition Chair

Competition date (2/24/24–2/25/4)

Still gathering info for the event, Vicki will be available for help and Katie will help with the competition, Gold level Judge is required for the event. Charity offered contact info for an alternate Gold level Judge
Will clarify red rink vs. blue rink.

Promotion of Competition

How soon for early bird registration? 8 weeks ahead and close 4 weeks ahead.

Have it out by Thanksgiving

President's report

Coaches

Fred will reach out to Riley for some guidance

Learn to skate

Still need to solve the issue of head coach or club director

Needs to be at least 18

Junior instructor 14 and above group lessons, Private?

Festival of Lights Parade

Sent an email to get us into the parade

Senior Pictures

One senior this year, have Sarah Doom take the picture

Storage/locker room

Larson Family Foundation for the locker room, and A lead on the storage unit.

Old Business

[Website update:Sarah](#)

New Business

[Coach Appreciation Day](#)
October 15th Fall Kick off and club-wide meeting

Next Meeting will be October 1st at 4:00 PM

[Adjourn](#)

Voting Results

Proposed by:Shannon Rasmussen Seconded by:Janice Nielsen
Vote Result:[Approved](#)