



# Brookings Figure Skating Club

## Board of Directors Meeting

Sunday, October 6th, 2024 @ 3:30 pm  
Larson Ice Center Conference Room

### MINUTES

#### I. Call to Order & Welcome

Meeting called to order at 3:25pm. Quorum established.

#### II. Additions to Agenda

- a. Summer Camp budget looking like 1000-1800 loss, but still waiting on city to send final fee.
- b. Abby Whitelock brought concerns that skaters do not get to see the entire show. She would like to see voting, awards, and watch party all at the same time. Lilly will plan to meet with her and make a plan.
- c. Sam Hovey talked about safety on the ice. Would like to have 1-2 coach meetings prior to each ice time. She brought up some safety concerns. She suggested a dry erase board to put up for order of music/skaters (with the understanding that skaters in lessons would take priority). She would like an ice monitor- such as a parent who knows the rules and can call attention to a skater when needed. She would also like to see coach meetings happen more and possibly coaches to be represented at Board Meetings. Board thanked her for her time and suggestions, and Chris said that he would take her suggestions into consideration.

#### III. Secretary's Report (Aleycia)

- a. Shannon motioned to approve minutes from September 2024 meeting. Janice seconded. Motion carried.

#### IV. Treasurer's Report (Julie)

- a. Julie updated the Monthly Activity/YTD Financial Status.
- b. Board reviewed adding credit cards and whether new cards were needed for board members. Currently the president and treasurer are the only members with credit cards. Board decided to leave as-is.

#### V. Fundraising Chair (Janice)

- a. Janice updated sponsorships.
- b. Krispy Kreme fundraiser is underway, and volunteers are signed up for weekend.

#### VI. Membership Chair Report (Trish)

- a. Current status on membership is around 90 (still some to complete).
- b. Junior Coaches need to submit applications if they haven't already (and need to apply every year).
- c. Season T-shirts were ordered & Apparel Store will be set up.
- d. Rink Etiquette forms were dispersed to skaters. They will need to submit prior to receiving tee-shirts (hopefully will be ready by parent meeting).

#### VII. Competition Chair (Shannon)

- a. New Logo is on hold.
- b. Competition Dates (2/22/25-2/23/25)
- c. Sub-committees are in place.
- d. One coach is interested in holding a workshop for skaters/families that details competitions. Shannon will meet with her for more details.

#### VIII. Vice President Report (Fred)

- a. Uplifter videos were posted on google drive for board members to get trained.
- b. Holiday Expo on 11/16/24. Mandi Kunze will be coordinator.
- c. Audit was completed. Report will be ready by next month.

- d. BFSC and Park and Rec continue to be in communication for the club assuming the learn to skate program.

**IX. Ice Show Chair (Lilly)**

- a. Viewing Party will be scheduled.
- b. Discussed director and assistant director for ice show.

**X. President's Report (Chris)**

- a. Chris and Trish met with Park & Rec. Usage fees will remain essentially the same as last year. City told us that we could have an extra hour on Sunday through mid-November.
- b. Red rink will be out of use for approximately 2 weeks for repair. It will not affect club ice time.
- c. Club wide meeting scheduled for October 20th at 2:30pm and 3:30pm (1 hour meeting) in Conference Room. There will be 2 sessions, and parents will need to choose to attend one.

**XI. Senior Pictures/Ice Show Composites are being discussed with Outlaw Graphics.**

**XII. Next meeting Sunday 11/3/24 @ 2:00pm**

**XIII. Adjourn**

- a. Fred motioned to adjourn. Trish seconded. Motion passed.