



Brookings Figure Skating Club

Board of Directors Meeting

Sunday, January 5th, 2025 @ 3:00 pm
Larson Ice Center Conference Room

MINUTES

- I. Call to Order & Welcome**
 - a. Meeting was called to order at 3pm. Quorum present and established.
- II. Additions to Agenda**
 - a. Ice Chips Skating Academy had 59 registrations/16 classes. 4 coaches and 6 junior coaches will be teaching.
 - b. Dana Martens gave the coaches report. Questions asked for coach's credentialing reimbursement for updates. BFSC will reimburse, and Trish will make a form that is available for the coaches. Beth would like to store her skates at the rink. Chris will plan for her to have a secure place.
 - c. 2025 Season Fees- Julie and Fred discussed. Julie has a subcommittee that will meet and review.
- III. Secretary's Report (Aleycia)**
 - a. Janice motioned to approve minutes from December 2024 meetings. Lilly seconded. Motion passed
 - b. Volunteer Report database is nearly built and read to send to members. Copies will be sent to members with balances once the database is ready. Lilly asked if there's a way to get a link with points sheets for members to access.
- IV. Treasurer's Report (Julie)**
 - a. Financials updated and reported. Competition and Skating Academy...coming in. Invoice for ice was paid. Worker's Comp started for coaches with Skating Academy. 2 sponsorships came in.
 - b. CD review (Renews again 3/9/25)
- V. Competition Chair (Shannon)**
 - a. Competition will be 2/22/25-2/23/25
 - b. Current registrations are 27 skaters/97 events with registrations still coming in and will close Wednesday 1/8/25.
- VI. Vice President Report (Fred)**
 - a. Fred was unable to attend. Will need to secure end of year party. Scholarship applications will be coming in soon and will need to be awarded around April in order to communicate with BHS.
- VII. Fundraising Chair (Janice)**
 - a. Season sponsorships updated. If anyone knows sponsorship opportunities, please reach out to Janice.
 - b. Fancakes at Wooden Legs was done on short notice, and \$185 was raised.
 - c. Save the Date for the VFW Breakfast on 2/16/25.
 - d. Thrivent grant is available, and Janice will apply to it for competition and end of year party funds.
- VIII. Membership Chair Report (Trish)**
 - a. Membership is currently 101 with 85 regular, 1 associate, and 15 coaches.
 - b. Adult membership was discussed. Policies need to be updated and more specific with the growth in membership.
 - c. Trish requested to refund membership their fees for a member that is unable to skate this year. Lilly motioned to refund the family their membership minus the ISI fees. Trish seconded. Motion passed.
 - d. Junior coach program is for both ice show and skating academy.
- IX. Ice Show Chair (Lilly)**
 - a. Lilly updated status with ice show. We have 4 coaches plus the director.
 - b. Lilly asked about paying director half of her pay upfront. Shannon brought questions. Trish motioned to pay director half of what she's contracted. Julie seconded. Motion carried.

- c. Planning for Program Ad Sales is in progress.
- d. Most subcommittee positions have been filled.
- e. Next Ice Show Parent meeting will be 1/26/25. Skaters are not required to attend.
- f. Ice chips program will end at the start of Ice Show practice.
- g. Ticket sales will be online.

X. President's Report (Chris)

- a. Chris asked that Aleycia send coaches' names to Rachel for volunteer database tracking.
- b. Yellow vests are for lessons, orange vest is for skater performing to music. Orange vest remains precedence.
- c. Potential plan for summer ice remains. Details have not been explained yet. We are expecting more information soon. Chris will put out a parent survey for interest in summer ice use.
- d. Club has added ice on Saturdays 7-8 AM through 2/15.
- e. Show composite frames are complete and should be up in February.
- f. Board positions that will be open for 2025-2026: Vice President, Ice Show Chair, Treasurer, and Membership Chair.

XI. Next meeting 2/2/25 @3pm LIC Conference Room

XII. Adjourn

- a. Trish motioned to adjourn. Shannon seconded. Motion carried.