



Meeting Notes

Meeting Title	Brookings Figure Skating Club
Date/Time Start	Aug 6, 2023 at 4:00 PM
Date/Time Stop	Aug 6, 2023 at 7:00 PM
Location	Larson Ice Arena
Categories	Competition Chair, Fundraising Chair, New Business Old Business, President's Report, Secretary's Treasurer's Report, VP's Report, membership Chair
Attendees	Chris Buus, Trish Matson Buus, Fred Hatton Jodie Louwagie, Janice Nielsen
Apologies	Lilly Estling, Shannon Rasmussen Julie Underwood
Minutes by	Fred Hatton

Additions to Agenda

Riley Block

Riley joined the meeting via zoom to discuss learn to skate, and coach enrichment.

There are Sioux Falls skaters going to State that could be new coaches for BFSC.

What would time commitment be.

Training sessions available for coaches

Jodie asked Riley how was the SF transition like?

SF club was always privately run.

1st step what type of Learn to skate, ISI, USA Learn to Skate, Hockey, Do instruction for both.

Learn to Skate USA has instructor training course, and resources for skaters, parents, and coaches

ISI Resource aren't quite as robust as USA Learn to Skate.

Fred asked Riley, what can we do to build the program, without a head coach or a paid staff?

Riley asked about the number of coaches, Currently 9 coaches

Jodie asked how Sioux Falls handles coaches. All coaches are handed contracts and group instructors are W2 employees and individual coaches have a 1099 contract as an independent contractor. Some have both.

Trish responded by saying that we do not have contract with any of our coaches, (given permission to use ice and paid directly by parents)

USA versus ISI, which program do we want?

\$16 each membership, more options if you have a dual program

Riley will work on a template for future learn to skate program.

Secretary's Report

Minutes

Voting Results

Proposed by: Janice Nielsen
Vote Result: **Approved**

Seconded by: Jodie Louwagie

Treasurer's Report

Monthly Activity

Year to Date Financial Status

2023-2024 budget approvals

The members in attendance discussed the budget for the 2023-2024 season.

Dress Rehearsal budget was amended to add an additional \$100. The expenses of printing the post cards for the Fourth of July Parade was moved to the VP budget items.

Membership income and expense reflects \$3000 for membership dues and no other money from grants. The amount was recalculated to \$4000.

Every other year PRT has a children centric play. It's a good place to add advertising in the PRT booklet.

Coach development is new to the membership budget, focused on continuing ed for coaches.

Junior Coach Program: Should this line item remain in the budget. Item stays

ICE CHIPS program: informational sessions for family (didn't happen, but it should)

Increased the amount for ISI patches and Certificates.

Board should have a copy of the ISI handbook. 2022 \$30 plus \$6. This was added to the Membership budget.

Donuts will cost \$7.50, Presale price will have to increase to \$14 and day of will sell for \$15. Will order 450 dozens and the cost of the fundraiser will be \$3,375.

Voting Results

Proposed by: Trish Matson Buus
Vote Result: **Approved**

Seconded by: Jodie Louwagie

Membership Chair

Beat the Heat

Next Sunday from 4-5. Beth W. Will lead the on ice activities, junior skaters will help and some additional coaches will help. A few parents are signed up to volunteer.

No lessons allowed from 4-5 time frame

Good utilization so far for summer ice. 12 skaters today, two paying from other clubs.

3-4 littles only 6-7 freestyle only in between those times mix of other skater levels.

Exception for skaters working with their coach.

How will we monitor the use of ice in the summer. Who will fill this role? Will have to happen through October.

VP Report

Point tracking

Jodie proposed that the board formally address the changes to handbook at the September meeting.

Jodie proposed that we state that once the minimum points were met, then the surplus points would be eligible to donate to another member who was short their minimum number of points. This will be addressed in the September meeting.

Audit

An additional member has agreed to help.

Costume closet

Summer Camp

Has contacted Max and has more clarity on the off ice schedule.

Volunteer signup is in the works and snacks will be finalized

Ice Show Chair

Dates

Did get response from Darin and he stated that the date would be March 23-24. This date will not work. Chris will ask for the user agreement and contact the new Park and Rec Director.

Coach/Theme

Timeline

Fundraising Chair

Krispy Kreme September 30th

Will order 450 glazed donuts and no chocolate. \$14 for presale donuts and \$15 for at day of sale.

Pizza Ranch

September 4th and October 9th, need 5 volunteers to bus tables
Split into two 1 1/2 shifts

August 20th Qdoba fundraiser. Scan code and if 100 people use it, BFSC gets 25% of proceeds. Place sandwich board signs with a poster.

New flyers from Qdoba

Competition Chair

Competition date (2/24/24-2/25/4)

Promotion of Competition

President's report

Coaches

Covered in the meeting with Riley

Learn to skate

Covered in the meeting with Riley

Old Business

Website update:Sarah

Board of directors is not updated. Chris will talk to Sarah.

Can we take payments through the website? PayPal is through the website.

Janice can reach out to Johnson and Richter

New Business

ISI

Informative sessions available, will add to the Band app calendar

ISI bucks: have we used these? Balance of \$75 available to use.

District 10 seminar in Saint Paul and another seminar for coaches the next day September 17th (coach development).

Coach Appreciation Day

October 15th FallKick off and club-wide meeting

Next Meeting will be September 11th at 5:30 PM TBA

Adjourn

Voting Results

Proposed by:Jodie Louwagie

Seconded by:Trish Matson Buus

Vote Result:Approved